Pueblo Zoological Society

Beverage Attendant

***Pueblo Zoo* *Mission:*** *To empower people to engage in conservation*

*of animals and their natural habitat. Empower. Engage. Conserve.*

***Pueblo Zoo Vision:*** *To be the trusted leader in our community raising awareness of the*

 *value of biodiversity and promoting conservation.*

***Pueblo Zoo Core Values:***  *Animal Welfare, Conservation, Teamwork,*

*Education, Collaboration, Community*

**Status:** Seasonal, Part-time, Hourly, Non-exempt

**Regular Schedule:** 25 hours during Spring Break, 15 hours per week April – May, 25 hours per week June – July, 15 hours per week Aug – Labor Day (Average schedule based on availability)

**Reports to:** Director of Finance & Operations

**Compensation:** $14.62/hr

**ORGANIZATION OVERVIEW:**

The Pueblo Zoo is a vibrant, collaborative, and flexible workplace. The Pueblo Zoo is accredited by the Association of Zoos and Aquariums and is home to over 200 animals representing more than 125 species.  Driven by our mission to empower people to engage in conservation of animals and their natural habitat, we serve 100,000 annual visitors, provide educational outreach to tens of thousands of students, and directly support global species conservation. At its core, Pueblo Zoo values animal welfare, teamwork, education, collaboration and community.  The Zoo is located in Southern Colorado and provides a great living experience in a big, small town that offers endless outdoor and cultural opportunities without the hassle of congested big city problems.

GENERAL DESCRIPTION

Responsible for providing packaged food and beverages to adults on zoo grounds.

DUTIES & RESPONSIBILITIES

• Must be in clean and neat Zoo shirt.

• Perform daily opening and closing inventory.

• Reconcile daily receipts using the POS system.

• Check expiration dates on food and beverage products in beverage storeroom. Rotate and organize products and inform when necessary based on levels.

• Serve alcoholic beverages in accordance with Colorado Law and Zoo policy.

• Keep beer coolers and snack boxes clean and organized.

# KNOWLEDGE, SKILLS, AND ABILITIES

Ability to provide excellent customer service, read and follow instructions, operate point of sales cloud-based iPad, make accurate change, communicate information, and exercise good judgment.

# ENVIRONMENT AND PHYSICAL REQUIREMENTS

This position requires that incumbent can hold, lift, carry, or push items as necessary, up to 40 pounds. May require long periods of standing, hauling materials over uneven and wet surfaces, frequent bending, stooping, stretching, reaching, and lifting items. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. This job description is intended as a guide to the general job responsibilities and is not inclusive of every duty the employee is expected to perform.

# MINIMUM QUALIFICATIONS

Preferred: Experience working in the food service or retail industries as well as cash handling and reconciliation skills. Must be minimum of 21 years old.